

SETTLERS VILLAGE SUBASSOCIATION

APPLICATION FOR EXTERIOR ALTERATIONS AND ARCHITECTURAL DESIGN MODIFICATION

(Please Print)

UNIT OWNER _____ DATE SUBMITTED: _____

UNIT ADDRESS: _____ PHONE: _____

RETURN MAILING ADDRESS: _____

TYPE OF ALTERATION OR MODIFICATION:

COLOR (If Applicable): _____ DIMENSIONS (If Applicable): _____

CONSTRUCTION MATERIAL (If Applicable): _____

CONTRACTOR: _____ ADDRESS: _____

CONTACT PERSON: _____ PHONE: _____

SPECIAL INFORMATION: _____

**A SKETCH OF ALL ALTERATIONS OR MODIFICATIONS MUST BE ATTACHED
TO THE APPLICATION SHOWING LOCATION AND DIMENSIONS.**

I understand that I must receive written approval from the ALC before beginning any work. I understand that ALC approval does not constitute approval from the local building department or HRCA and that I may be required to obtain a building permit. I agree to complete improvements promptly after receiving approval and will be responsible for any damage as part of this application.

ALL REPAIRS AND MAINTENANCE NECESSARY TO THIS MODIFICATION, OR TO THE BUILDING, COMMON AREA, OR LIMITED COMMON AREA AS A RESULT OF THIS MODIFICATION, SHALL BE THE RESPONSIBILITY OF THE OWNER OF THIS UNIT.

Homeowner's Signature

Date

Please mail this application to Brian Sheppelman at Highlands Ranch Community Association, Inc., 9568 S. University Boulevard, Highlands Ranch, CO 80126. The board has a minimum of 30 days from the date of this application to respond.

Please do not write below this line – ALC use only

Date Received: _____

Date Reviewed: _____

ALC RECOMMENDATION:

Board of Directors meeting held on: _____

___ APPROVED

___ DENIED

ALC MEMBER SIGNATURE: _____ DATE: _____

SITE INSPECTION BY: _____ DATE: _____

COMPLETION INSPECTION BY: _____ DATE: _____